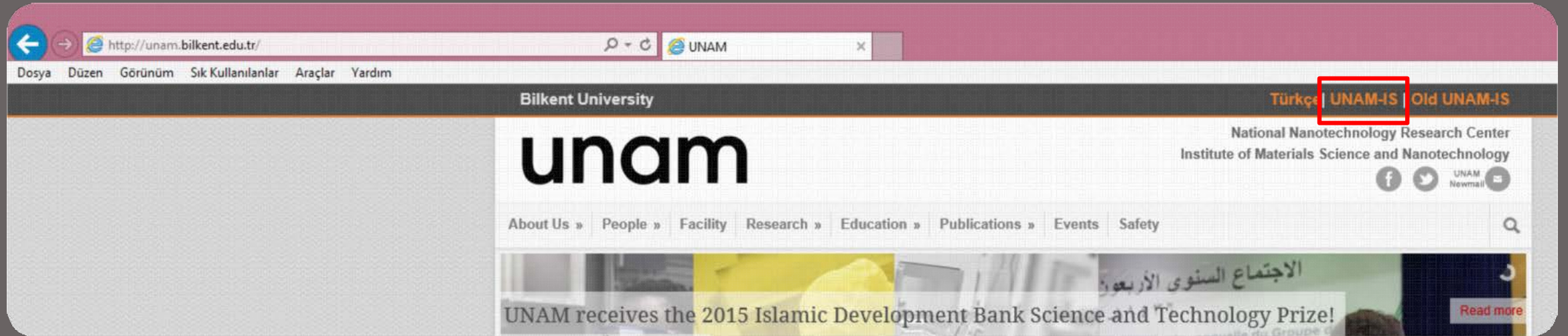


Unam-is PI Manual

unam.bilkent.edu.tr

Unam-is PI Manual

UNAM 2015



- Enter the Unam web site and click on Unam-Is button.

Unam-is PI Manual

UNAM 2015



Bilkent University

Sign In

Username

Password

[Sign In](#) [Register](#)

[Forgot your password?](#)

UNAM-IS 2015 | Copyright © Pıksel Bilişim

- Click on Register button.

Unam-is PI Manual

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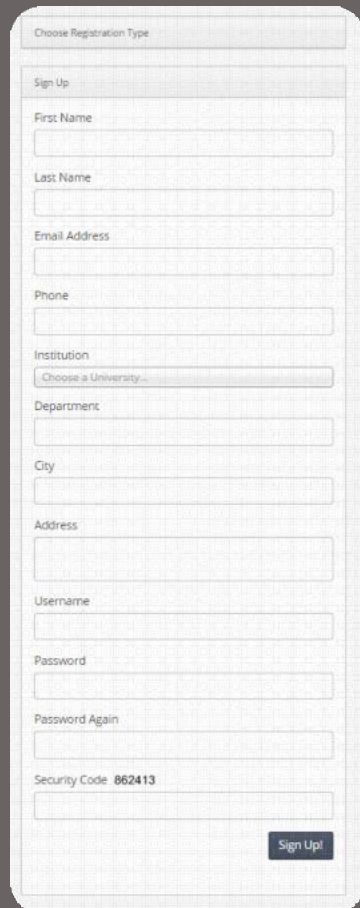
Choose Registration Type

Internal User	Internal PI
External User	External PI

○ Click on External PI.

Unam-is PI Manual

UNAM 2015

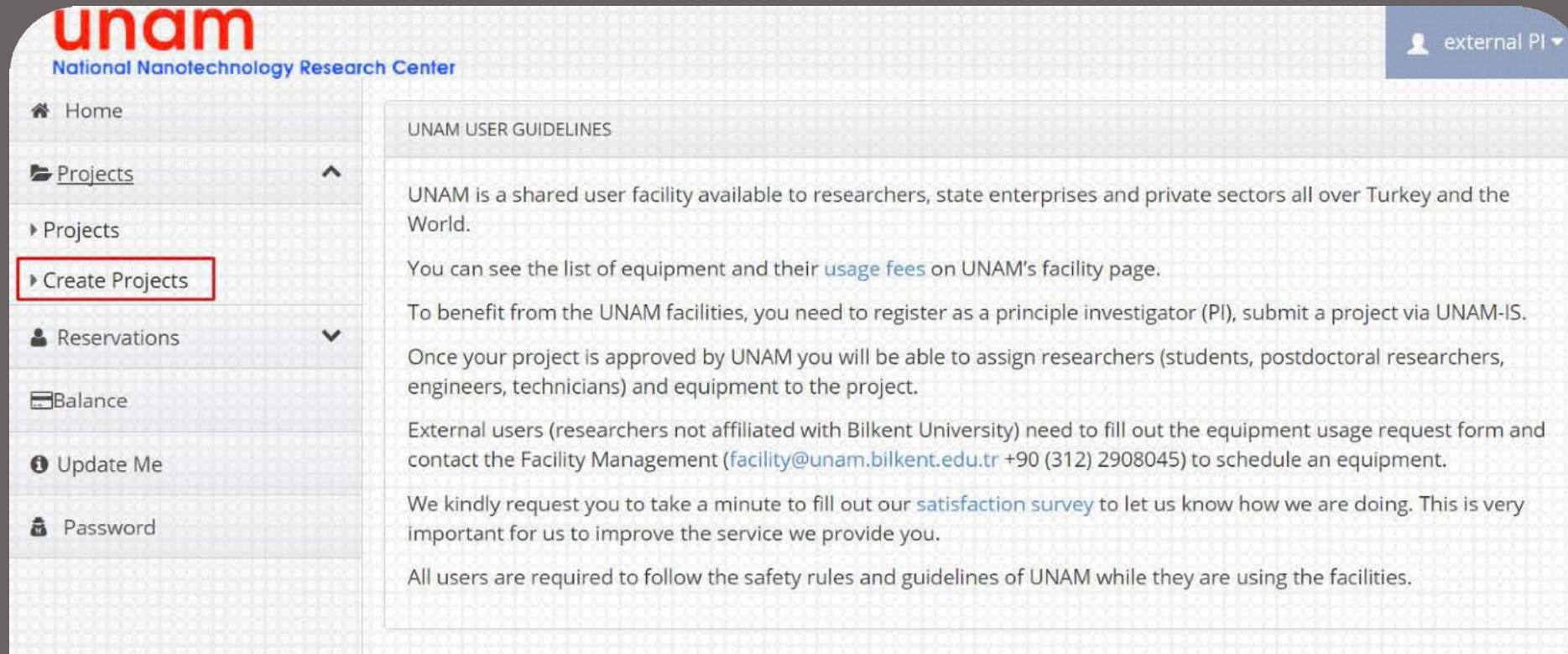


The image shows a registration form titled "Choose Registration Type" with a "Sign Up" tab selected. The form contains the following fields: First Name, Last Name, Email Address, Phone, Institution (with a dropdown menu showing "Choose a University..."), Department, City, Address, Username, Password, Password Again, and Security Code (with the value 862413). A "Sign Up!" button is located at the bottom right of the form.

- Fill up registration form.

Unam-is PI Manual

UNAM 2015



The screenshot displays the UNAM (National Nanotechnology Research Center) user interface. The top header features the 'unam' logo and the text 'National Nanotechnology Research Center'. In the top right corner, a user profile dropdown shows 'external PI'. The left sidebar contains a navigation menu with the following items: 'Home', 'Projects' (with an upward arrow), 'Projects' (with a right arrow), 'Create Projects' (highlighted with a red rectangle and a right arrow), 'Reservations' (with a downward arrow), 'Balance', 'Update Me', and 'Password'. The main content area is titled 'UNAM USER GUIDELINES' and contains the following text:

UNAM is a shared user facility available to researchers, state enterprises and private sectors all over Turkey and the World.

You can see the list of equipment and their [usage fees](#) on UNAM's facility page.

To benefit from the UNAM facilities, you need to register as a principle investigator (PI), submit a project via UNAM-IS.

Once your project is approved by UNAM you will be able to assign researchers (students, postdoctoral researchers, engineers, technicians) and equipment to the project.

External users (researchers not affiliated with Bilkent University) need to fill out the equipment usage request form and contact the Facility Management (facility@unam.bilkent.edu.tr +90 (312) 2908045) to schedule an equipment.

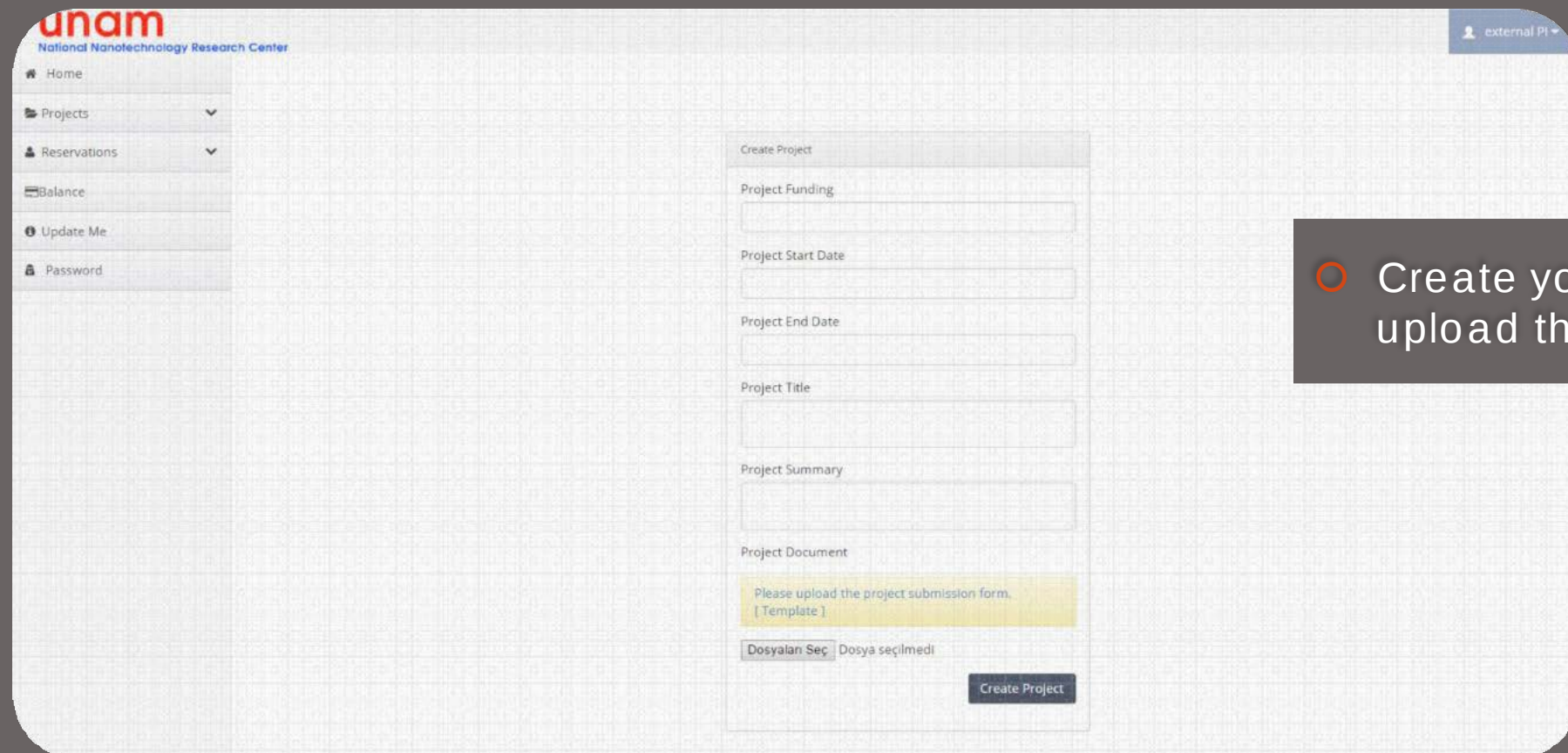
We kindly request you to take a minute to fill out our [satisfaction survey](#) to let us know how we are doing. This is very important for us to improve the service we provide you.

All users are required to follow the safety rules and guidelines of UNAM while they are using the facilities.

○ Select Create Projects Options

Unam-is PI Manual

UNAM 2015



The screenshot displays the 'Unam' National Nanotechnology Research Center website. On the left is a navigation menu with links: Home, Projects, Reservations, Balance, Update Me, and Password. The main content area features a 'Create Project' form with the following fields: Project Funding, Project Start Date, Project End Date, Project Title, Project Summary, and Project Document. A yellow box within the Project Document section contains the text: 'Please upload the project submission form. [Template]'. Below this, a file selection button labeled 'Dosyaları Seç' is shown with the status 'Dosya seçilmedi'. A 'Create Project' button is located at the bottom right of the form. In the top right corner of the page, a user profile dropdown shows 'external PI'.

- Create your Project and upload the template

Unam-is PI Manual

UNAM 2015

unam
National Nanotechnology Research Center

external PI

Home

Projects

Reservations

Balance

Update Me

Password

All Projects

Project Title	Created Date	Project Status	Project Completed	Status
deneme	31.07.2015	Accepted	Project is continuing	

« 1 »

Status

Project Users

Unam-is PI Manual

UNAM 2015

The screenshot displays the Unam-is PI Manual interface. The header includes the 'unam' logo and 'National Nanotechnology Research Center'. A sidebar on the left contains navigation links: Home, Projects, Reservations, Balance, Update Me, and Password. The main content area is titled 'deneme' and shows a table of users awaiting approval. A modal dialog box is open, prompting the user to 'Accept' or 'Reject' a user.

User Name	Join Date	Status
externaluser user	31-07-2015	

« 1 »

Accepted User

User Name	Join Date	Status
external PI	31-07-2015	

« 1 »

Rejected User

« 1 »

Status

Accept

- Accept users to the project

Unam-is PI Manual

UNAM 2015



The screenshot displays the Unam-is PI Manual interface. The header includes the 'unam' logo and 'National Nanotechnology Research Center'. A sidebar on the left contains navigation links: Home, Projects, Reservations, Balance, Update Me, and Password. The main content area shows the user 'deneme' with a status of 'Awaiting Approval'. A yellow banner with the text 'User accepted.' is highlighted with a red box. Below this, a section titled 'Accepted User' contains a table with the following data:

User Name	Join Date	Status
external PI	31-07-2015	
externaluser user	31-07-2015	

At the bottom, there is a section for 'Rejected User' which is currently empty.

- You will see the “User accepted” when you accept button.
- Return to the Projects menu.

Unam-is PI Manual

UNAM 2015

The screenshot displays the Unam web application interface. The header includes the 'unam' logo and 'National Nanotechnology Research Center'. A user profile dropdown shows 'external PI'. The left sidebar contains navigation links: Home, Projects, Reservations, Balance, Update Me, and Password. The main content area, titled 'All Projects', features a table with the following data:

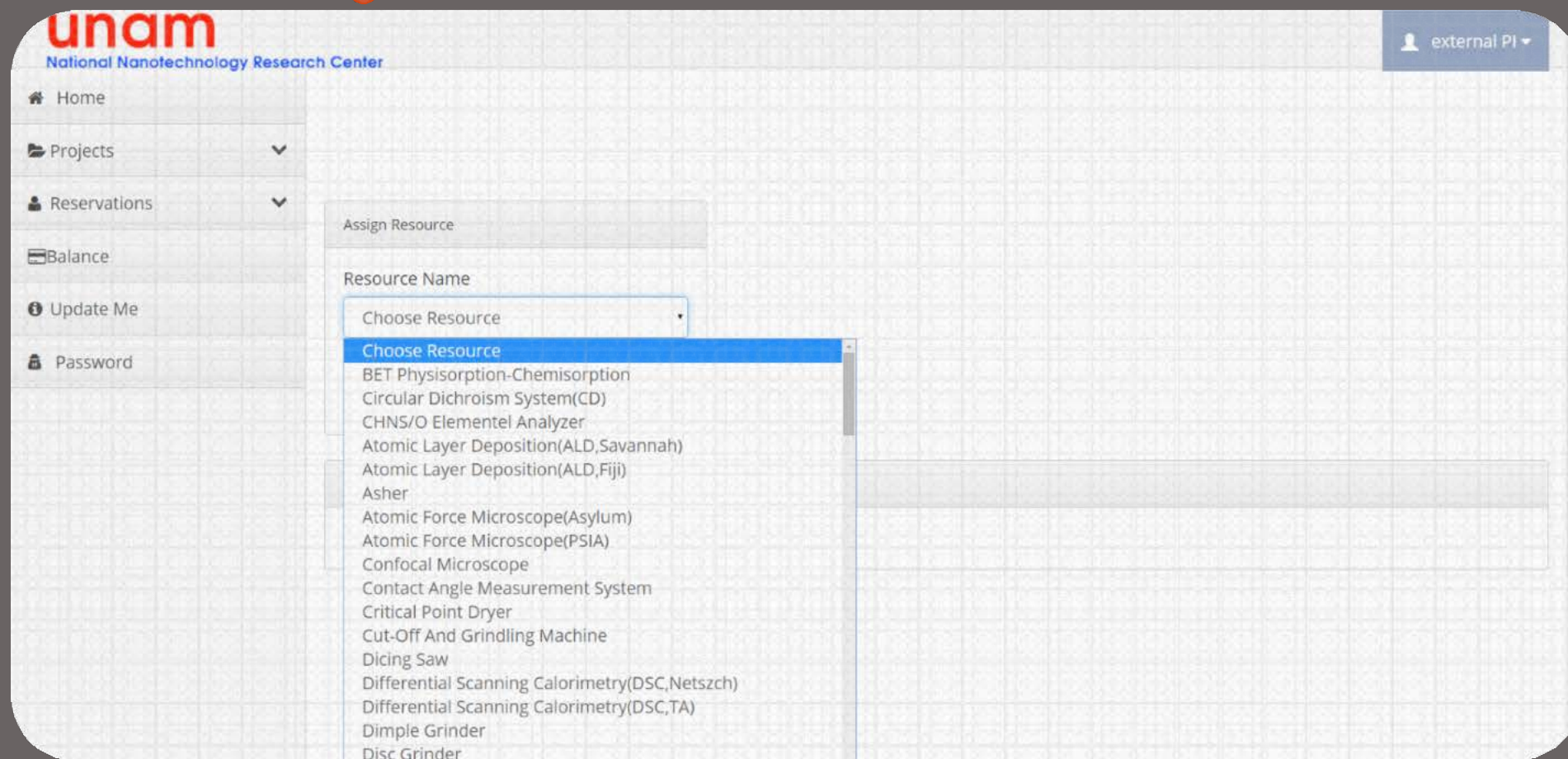
Project Title	Created Date	Project Status	Project Completed	Status
deneme	31.07.2015	Accepted	Project is continuing	

Below the table is a pagination link '« 1 »'. A 'Status' modal is open, showing the same set of icons, with the 'gear' icon (Project Resource) highlighted by a red box and a tooltip labeled 'Project Resource'.

- Click on the Project Resource button under the status option

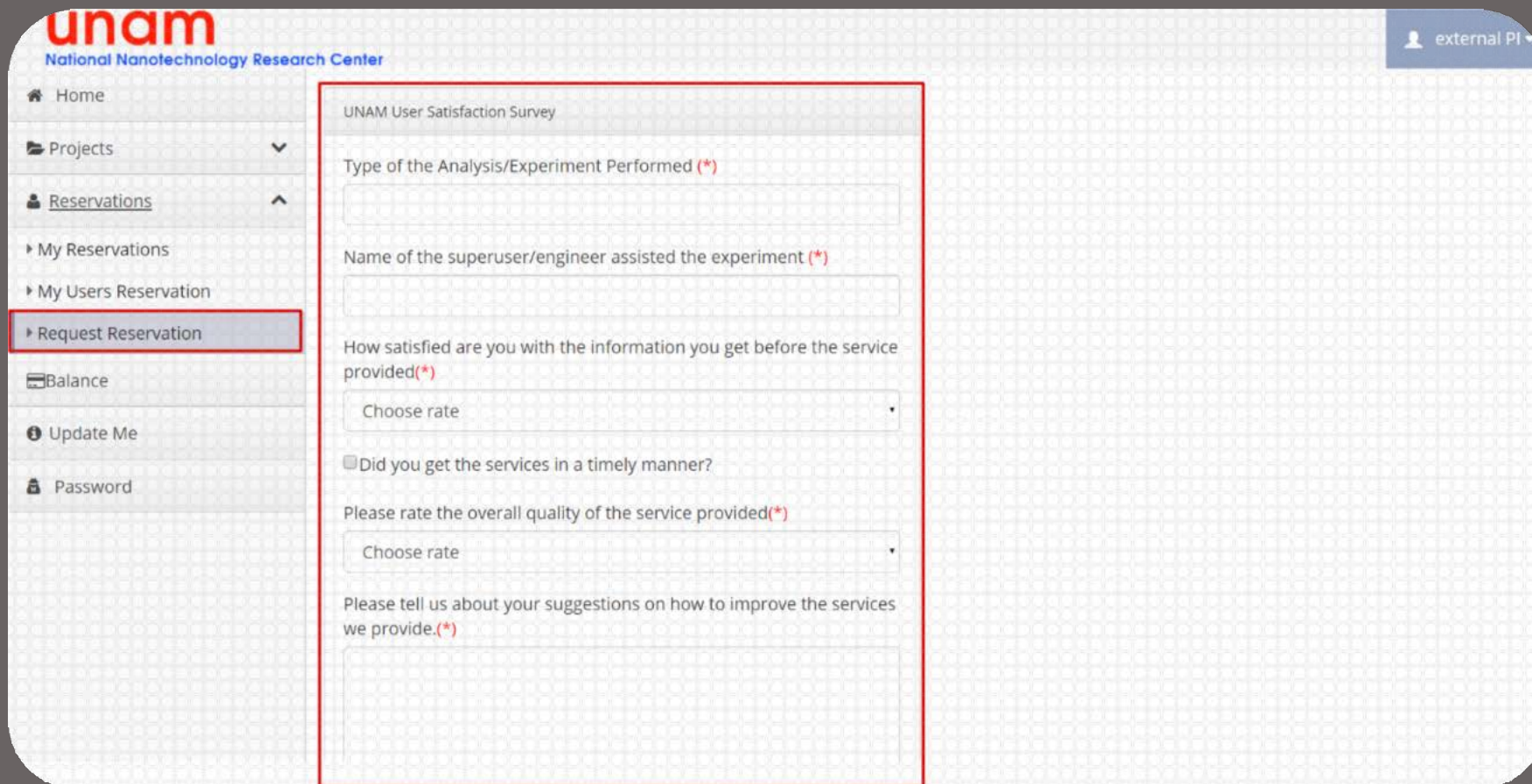
Unam-is PI Manual

UNAM 2015



Unam-is PI Manual

UNAM 2015



The screenshot shows the UNAM User Satisfaction Survey form. The form is titled "UNAM User Satisfaction Survey" and is located on the UNAM National Nanotechnology Research Center website. The form is divided into several sections, each with a red border. The sections are:

- Home**: The main navigation menu on the left side of the page.
- Projects**: A dropdown menu for project-related actions.
- Reservations**: A dropdown menu for reservation-related actions.
- My Reservations**: A link to view the user's reservations.
- My Users Reservation**: A link to view reservations for other users.
- Request Reservation**: A link to request a reservation, which is highlighted with a red box.
- Balance**: A link to view the user's account balance.
- Update Me**: A link to update the user's profile.
- Password**: A link to change the user's password.

The main content area of the form contains the following fields:

- Type of the Analysis/Experiment Performed (*)**: A text input field.
- Name of the superuser/engineer assisted the experiment (*)**: A text input field.
- How satisfied are you with the information you get before the service provided(*)**: A dropdown menu with the option "Choose rate".
- Did you get the services in a timely manner?**: A checkbox.
- Please rate the overall quality of the service provided(*)**: A dropdown menu with the option "Choose rate".
- Please tell us about your suggestions on how to improve the services we provide.(*)**: A text input field.

- Fill up satisfaction survey and make a reservation request.